

## **SECTION 2: REPORTS OF FINANCE & ADMINISTRATION COMMITTEE**

**NAME:** Martin Bye

**OFFICE:** Chairman F & A Committee

**DATE:** 23<sup>rd</sup> April 2010

### **DECISIONS REQUIRED:**

Cabinet agreement to purchase a new District laptop computer together with software. Recommend a cost of up to £700.

### **JUSTIFICATION FOR DECISION:**

The current District laptop is no longer fit for purpose. It was purchased some 10 years ago has no DVD/CD-RW and is also unreliable when in use. In addition it has no WI-FI and no internet connection so consequently it has not had any updates on the operating system.

### **ACTIONS SINCE LAST REPORT:**

A second application has been received from Hinckley & Burbage Lion Club for a grant towards their swimming gala held in 2009. This was fully discussed at the F & A meeting on the 20<sup>th</sup> April and again it has been rejected. This is the fourth year in a row that they have applied and they have received funding for three of those years. The F & A committee is not here to finance a club's event on a yearly basis.

We have written to the club and have suggested that they approach their Zone for the necessary funding and that the Zone should look at helping with the finance as the Gala is for people from all over the zone as well as other parts of the country.

### **OBJECTIVES:**

The committee will continue to review any requests for funding that clubs apply for and where the criteria is met they will offer the necessary grant.

We will review the criteria that clubs should meet to receive a grant and will issue guidelines to all clubs in the District by the start of the new Lions year.

I would like to thank all the members of the committee for their hard work and support throughout the year and wish them all well for the future.

**NAME:** Wim Hoogerwerf

**OFFICE:** CNRO

**DATE:** 23<sup>rd</sup> April 2010

**DECISIONS REQUIRED:** None

## **ACTIONS SINCE LAST REPORT:**

Convention approved the Resolution to keep the dues the same and all three candidates were duly elected to their respective offices.

The Constitution does not require amendment at this time.

## **OBJECTIVES:**

To hand over to myself at the end of June!

**NAME: Heather Lee**

**OFFICE: Convention 2010 Host Committee Chairman**

**DATE: 23<sup>rd</sup> April 2010**

Well the hotel was finished - - just - - - in time for us to have our Convention. It was a double celebration and a convention to remember. Not only was it our AGM but DG Femi's 70<sup>th</sup> birthday, so celebrations all around.

It was a full and eventful weekend from Friday morning starting with the Flag Ceremony at the NEC. The civic lunch was well received and we all were pleased with the tour of the Council Chamber and thankful we didn't have to clean the silver.

We hope you enjoyed the Host Night revue master minded by Marston Green aided by Castle Bromwich.

Convention day was in the lap of our DG who wanted something different and certainly got it. Look out in future, late start and early finish. Well-done DG. Sheila and Brian from Sutton Coldfield who were always the mike bearers from the beginning and with help from other Sutton Coldfield and Castle Bromwich Lions on the day; what a fine job they did.

Banquet and Ball was very colourful with Femi's birthday guests, and a very full room with family and family of Lions. I cannot remember having so many at this function before. Stella and Elizabeth with Exhibition Lions did a marvellous job getting all of those bottoms on the seats.

Registration ran smoothly under the watchful eye of Balsall Common Lions and partners, what a formidable force.

A big thank you to all of the Lions from all of the clubs in the Zone who helped doing various jobs over the weekend, everyone put so much effort into it and when things needed doing, they just got on and did it.

We have had a wash up meeting with the new Host Chairman, Pauline Fanti and 1<sup>st</sup> VDG elect Neil. I felt it was important to identify what the problems were and what went well from a committee perspective as well as from the Lions attending.

Finances are being sorted at the moment and there is still some money to come in and of course cheques to be cleared so I cannot give a final figure to Cabinet but suffice it to say, with the figures we have at the moment, we came under budget. We tried not to raise the ticket prices too much for the social events; it looks as though there was a slight profit to be

made. Hopefully all will be cleared in the next few weeks and accounts submitted to DT John Bush as soon as we can.

Last but not least a very big thank you to Stuart Richmond who tried to keep me sane throughout the last few weeks but at times I think went mad together.

Good luck Pauline and Warwick club for next year, looking back we enjoyed organising convention and we hope you do too.

Captain Heather  
Convention Host Chairman 2010

**NAME: Suresh Gohil**  
**OFFICE: Insurance Officer**  
**DATE: 22/ 04 /2010**

**DECISIONS REQUIRED: Nil**

**ACTIONS SINCE LAST REPORT:**

The Insurance Handbook and liability certificate has been posted on the District website. Members are encouraged to obtain the certificate from the website. Club members are filling in the assessment form for the events and I think majority of the members are satisfied with the current situation. No claims have been notified as yet.

**OBJECTIVES:**

To continue to assist the District with any Insurance related enquires.

**NAME: Lion Neil Chisholm**  
**OFFICE: Long Range Planning Chair**  
**DATE: May 2010 Cabinet Report**

**Multiple District Long Range Planning.**

1. MD LRP 5-10 year update has been published.
2. Evaluations have been made by teams that have included the District Governors elect and will be going to the next Council of Governors meeting in Leeds.
3. The delegates at Leeds will hear of the findings.
4. This will help all District LRPC's in order that all Districts are working from the same basis albeit to suit the individual requirements of each District.

**District Long Range Planning**

1. A "Plan" for the District will be prepared incorporating the feedback information from the Council meeting.
2. Particular emphasis will be placed on Membership and PR which are closely interlinked.

3. A document should be ready in time for District Forum.

### **Ideal Clubs.**

1. The "Road show" for this promotion will be held in 105M on the 12<sup>th</sup> June and a number of specific Clubs will be asked to send along representatives to attend.
2. A further event will be held in Region 3 plus, date to be arranged.

### **District Convention Business Session.**

1. Feedback has shown that it is felt that the Invocation and In Memoriam should be held as part of the opening ceremony.
2. Comments have been received that there was no audience participation but all agreed that opportunity was given at the end of the presentation of all reports to ask questions or make comment and none was forthcoming.
3. It was also felt that presentation of Competition winners should be in the afternoon.

### **OBJECTIVES:**

- 1) Chair the District Long Range Planning meetings.
- 2) Set up the District Planning meetings for the year.
- 3) Represent the District on the Multiple District Long Range Planning committee in the absence of Mavis Cooke.

**NAME: BRIAN BURGESS**

**OFFICE: DEPUTY TREASURER**

**DATE: 25<sup>TH</sup> APRIL 2010.**

### **DECISIONS REQUIRED:**

1. Bank accounts: Administration & Charity Account, etc signatories details for next year need to be formally resolved and updated
2. Passwords: it will be helpful for me to have password approval; don't have one at present, in order to prepare for next year.

### **JUSTIFICATION FOR DECISION:**

Bank Accounts.

Experience shows that in order to amend bank account details, it takes a lot of validation and this takes time. So to ensure a smooth transfer on 1<sup>st</sup> July a resolution to amend account signatories is requested.

Passwords: In order to access club details re next year's billing a Password I understand is required.

### **Introduction.**

In recent weeks preparations have intensified in addition to attending both District Convention business sessions as well as social functions.

Congratulations on elections of lions Martin, Neil and Paul.

I look forward to serving together as part of the 105M 2010-2011 team

## **ACTIONS SINCE LAST REPORT:**

- My thanks to District Treasurer PDG John (DT) who has copied me in advance with the Charities report to 31<sup>st</sup> March 2010 and responded to my queries.
- District youth camp in July DT to continue with finances for this event.
- District Governors partner's project, have helped informally in providing contact names with experience in setting up a charity walk.
- Support to DG 2010/11, my thanks to lions Phil White and Brian Hornsby for providing the disk and drafts relating to DG visits. Knowle & Dorrridge members supported also from local clubs to help with Martin's travel arrangements. Lion Maldwyn Jenkins is to arrange Martins club visits, for Charters please contact Martin direct.
- Bank account, Charity Account, etc signatories details for next year need to be formally resolved and updated
- Passwords, it will be helpful for me to have password approval, don't have one at present, in order to prepare for next year.
- There have been concerns for Martins health, please be assured he will be helped in a Lionistic way, also pleased to report he is now progressing well.

## **OBJECTIVES: Remain unchanged**

To work closely with District Treasurer to get up to speed on current issues. To undertake tasks as requested by the District Treasurer.

To get to meet and know each individual member of The Cabinet.

### **Contact details**

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But please note I usually only access this on Sunday.