



Name : Pauline Hoogerwerf  
Office : District Secretary  
Date : 31<sup>st</sup> July 2009

2009-10

## DECISIONS REQUIRED

None

## JUSTIFICATION FOR DECISION

n/a

## ACTION SINCE LAST REPORT

- Received a good handover from my predecessor, Mike Cooke.
- Designed and circulated DG's July Newsletter via Webmaster. By the time of Cabinet meeting, the August edition will also have been circulated.
- Had meeting with DG and Events Officer to discuss programme for Autumn Forum.
- Designed and circulated flyer and booking form for Autumn Forum via Webmaster. Hard copy will also be sent to Clubs during first week of August.
- Received Cabinet reports for circulation via Webmaster. My thanks to all those Officers who sent their reports to me on time. A small minority did not, in spite of me giving them an extra week's grace.

It is traditional, I believe, for the District Secretary to have a moan at the beginning of the year and I would hate to break with tradition!! I don't just have one report to deal with, I have 67, all of which have to be organised into their relevant committees and put into a format that can be easily circulated. It is therefore very important for me to have the reports by the due date, so that I can let you see them in plenty of time and I would really appreciate your future cooperation.

## OBJECTIVES

To enjoy my role as District Secretary.

To support DG Femi and the District to the best of my ability.

To attend meetings of the Finance and Administration Committee.

To help keep Cabinet meetings running smoothly. To this end I am introducing a different system for adoption of reports. In future, it will be assumed that the author of each report is the Proposer and the Chairman of the relevant committee will be the Secunder. This will save a considerable amount of time as the groups of reports can be accepted with just a show of hands.

The only time when Proposers and Seconders will be required is when there is a Cabinet decision to be made and a formal vote takes place.

I will have some District headed paper available at Cabinet, if any District Officer needs a few sheets. Otherwise, I can send you an electronic version for your own use, if you make a request to me by email.



Name PDG Lion John Bush  
Office District Treasurer  
Date 1<sup>st</sup> August 2009

2009-10

## DECISIONS REQUIRED

Decision as to where Street Children funds should be directed this year.

## JUSTIFICATION FOR DECISION

The relevant District Officer makes a new recommendation to Cabinet each year and the distribution of funds is based upon that recommendation

## ACTION SINCE LAST REPORT

- 1) Charity Account to June 2009 completed and funds distributed
- 2) Banked all Admin. Funds and paid costs as requested.
- 3) Given advice as requested to Cabinet Officers and Club Treasurers.
- 4) Charity Analysis at 30<sup>th</sup> June 2009 is attached.
- 5) Subscriptions package distributed to all Club Treasurers

## OBJECTIVES

- 1) Continue to Bank Admin and Charity funds received and pay expenses in accordance with Rules of Audit.
- 2) Continue to give advice as required to Cabinet Officers and Club Treasurers.
- 3) Attend F & A Committee meetings and Cabinet - contribute as needed.

## Comments

All Club Treasurers addresses were checked against the International web site and where changes were evident adjustments made. The labels and the packages were e-mailed to MDHQ for distribution in late June. To date a number of Treasurers have not received their packs and all except one were correctly addressed. This is the second year this has happened. I attribute no blame to MDHQ but to the Royal Mail who handle the distribution.

## Analysis of Charity Account

<u>Fund Name</u>	<u>Balance</u> <u>30-Jun-08</u>	<u>Receipts</u>	<u>Total</u>	<u>Payments</u>	<u>Balance</u> <u>30 06 09</u>
** Partners	£66.00	10816.30	£10,882.30	966.00	£9,916.30
***Gala Ball Sight					
First	£1,614.19	570.00	£2,184.19	2184.19	£0.00
LCIF	£200.00	1760.00	£1,960.00	1560.00	£400.00
SightFirst 11	£2,431.35	2700.00	£5,131.35	5131.35	£0.00
Moorfields		750.00	£750.00	750.00	£0.00
China Appeal	£2,150.00	5300.00	£7,450.00	7450.00	£0.00
Australian Fires		980.00	£980.00	700.00	£280.00
LIBRA	£0.00		£0.00		£0.00
**NSL 2008/09	£3,122.00	4180.00	£7,302.00	4468.00	£2,834.00
Flood Appeal	<b>£7,096.06</b>		£7,096.06		£7,096.06
Fire Fighter	<b>£951.00</b>		£951.00	951.00	£0.00
Asian Eye Camps	£3,550.00	6489.00	£10,039.00	9039.00	£1,000.00
African M.E.U.	£0.00		£0.00		£0.00
MedicAlert	£175.00	350.00	£525.00	275.00	£250.00
* District Yth					
Activities	£331.77		£331.77		£331.77
* District Young					
Amb	£889.09	300.00	£1,189.09	411.81	£777.28
* 105M Youth					
Camp	£3,540.63		£3,540.63		£3,540.63
MD Youth Prog	£350.00	625.00	£975.00	865.00	£110.00
Music Competition	£91.86	325.00	£416.86	388.90	£27.96
Youth Football	£0.00	225.00	£225.00	125.00	£100.00
* Drug Awareness	£1,128.73		£1,128.73		£1,128.73
Amala	£0.00	766.03	£766.03	766.03	£0.00
* District Leos (in					
Trust)	£496.21		£496.21		£496.21
Special Olympics	£525.00	2620.00	£3,145.00	2645.00	£500.00
Disabled Games	£375.00	575.00	£950.00	700.00	£250.00
EDUKITS	£1,732.00	1970.00	£3,702.00	3262.00	£440.00
Wateraid	£3,025.00	3390.00	£6,415.00	5340.00	£1,075.00
TACADE	£900.00	1250.00	£2,150.00	2050.00	£100.00
Malawi	£350.00	100.00	£450.00	450.00	£0.00
Gift for Living	£650.00	1225.00	£1,875.00	1725.00	£150.00
Street Children	£1,075.00	765.00	£1,840.00	1635.00	£205.00
DENTAID	£50.00		£50.00	50.00	£0.00
LIBRA	£1,050.00	150.00	£1,200.00	1050.00	£150.00
Roy White		30.00	£30.00		£30.00
* General Fund	£6,260.74	1139.44	£7,400.18	1751.67	£5,648.51
Alcester	£3,300.42		£3,300.42		£3,300.42
	<b>£47,477.05</b>	<b>49350.77</b>	<b>£96,827.82</b>	<b>56689.95</b>	<b>£40,137.87</b>

\* Items are 105M Funds held for District use rather than MD

\*\* Items are designated funds for specific purposes.



Name Peter Rotherham  
Office Sergeant at Arms  
Date 30<sup>th</sup> July 2009

2009-10

## DECISIONS REQUIRED

## JUSTIFICATION FOR DECISION

## ACTION SINCE LAST REPORT

Attended the "Convention 2010 meeting in July.

Was M.C. at the District Changeover on the 19<sup>th</sup> of July. With the help of Lion Stuart and our DG the event went very well and all those that I spoke to said they enjoyed the occasion.

To attend the meeting of the Convention 2010 committee on the 10<sup>th</sup> September.

To attend the F&A meeting on the 11<sup>th</sup> August

## OBJECTIVES

To attend all District run events and assist in their smooth operation.

To be the "eyes and ears" of the DG and to constantly and tactfully assist and advise to make sure events are run professionally and in good fellowship

To assist in the smooth running of all cabinet meetings